

**North Wootton Village Hall Management
Committee Meeting Thursday 19th March 2026**

Apologies: Doreen Smith, Antony Lamb, Colin Smith, Zehra Ebelhack, Will & Wendy Border, Anne Winson.

Attendees: Dennis Blackmore (Chairman), Neil Pearce (Secretary), Bob Angell (Maintenance) Jason Harper, Kip Baker, Rachel Williamson, John & Pauline Marshall-Grint, Lucy Lemon, Bridget Nurse.

Agenda

1. Approval of previous meeting minutes held on 12th February 2026. The minutes of the previous meeting were approved as a true record and reflection of the meeting and signed by the Chairman.
2. Matters Arising
Bob stated that we (the VH Committee) will have to pay half of the costs towards planning permission for the new storage shed. It was agreed and confirmed that the structure will need to go on the left side at the rear of the VH where the bicycle racks are currently situated. The shed will be purchased from 'Dunster House' and Bob has managed to negotiate the price down. Bob to update at the next meeting on progress. Bob has repaired and returned the VH clock (in the main hall) to the wall. The committee thanked Bob for taking the time to do this. Bob has also refurbished the original VH sign which used to be situated above the main door. Our intention is to have this returned to this position at a later date. Bob to update at the next meeting. A discussion was held by the committee in attendance regarding the fire alarm system that needs to be installed. Three quotes have been secured by Bob and the committee agreed that a further discussion and final decision will be made at the next VH Market Day. Bob/ will/Neil/Dennis will meet and make the final decision then. We are also looking for a volunteer from the committee to take on the role of Fire Officer. The matter will be raised at the next meeting to see if anyone is willing to take on the responsibility and duties of the role. The chairman Dennis has had a meeting with the landowner Jason Truman and Tim Landles (estate agent) regarding the proposed purchase of the plot of land at the rear of the VH. No confirmation of an agreed price has been made yet and negotiations are still ongoing. Dennis will follow this up and report any further progress at the next meeting. Rachel Curtis (Secretary of the Parish Council) has been informed.
3. Finance
In Wendy's absence the secretary handed out the latest financial figures which continue to show a steady income stream, with the VH being used on a regular basis. Antony (Events Co-Ordinator) has been informed of the new pricing structure regarding fees for stalls at VH markets and other events.
4. Maintenance
No further updates from Bob the main issues having been discussed in Matters arising.
5. Events
In Antony's absence the secretary passed on Antony's request for volunteers to help set up the VH on Friday afternoon ready for Saturday's market. Bob/Kip/Neil have

said they will help on the Friday and early Saturday morning to set up the tents etc. Lucy and Rachel have volunteered to help in the kitchen as Wendy is away.

6. Bookings

Bookings remain strong. Wendy to update fully at the next meeting.

7. A.O.B

The trees/hedges at the side of the VH still need to be trimmed. The secretary will ask Will to follow up and report back for the next meeting. The secretary has looked at charity contactless point machines and reported back on several devices which may be suitable to be installed at the hall. A further discussion is needed with other members of the committee who are absent to see which is the most suitable and cost-effective, or indeed if we intend to go ahead with this. The secretary will raise again at the next meeting. No other business was discussed.

Date of next Meeting: Thursday 16th April 2026 at 7pm.

Meeting concluded at 20:00