

North Wootton Village Hall Management Committee

Meeting Thursday 18th April 2024

Apologies: Doreen, John Marshall-Grint.

Attendees: Dennis Blackmore (Chairman), Neil Pearce (Secretary), Wendy Border (Treasurer & Bookings), Antony Lamb (Events Co-Ordinator) Bob Angell (Maintenance), Will Border, Jason Harper, Kip Baker, Rachel Williamson, Colin Smith, Pauline Marshall-Grint.

Agenda

1) Approval of previous meeting minutes 8th February 2024

The minutes of the previous meeting were approved by the committee and signed by the chairman (Dennis).

2) Matters Arising

Weather has prevented any further roof maintenance being looked into. With improving weather Bob will feedback any progress at the next meeting.

We had suggested a 'Race Night' to be held at the VH but this has been pushed back, possibly to the summer. TBC.

Weeding outside the hall has been completed.

The interior painting in the hall is now completed with the exception of the toilets. The painters are booked in for next week. (w/c 22/04/24).

The new notice board should be with us within the next week (w/c 22/04/24). Some of the original notice board has been salvaged and incorporated into the new one.

Jason has updated the website calendar which is now more user-friendly.

3) Finance

Once more Wendy reported that the finances are looking very healthy.

We have money incoming from the recent 'Festival Too' event who have donated money from the card machine. Bridget has kindly donated excess beer and other beverages left over from this to use for future raffle prizes/Bingo evenings.

The insurance money for the notice board is also incoming.

4) Maintenance

Bob reported that several bulbs have been replaced and a new LED light fitted in the store room.

Confirmation from Dennis/Bob that the wooden flooring in the hall does not need replacing but refurbishing. We have two quotes already for this, but we need one more before a decision is made. With one of the primary tasks being the sanding of the floor needing to be done it was noted that nails in the existing flooring will need knocking in slightly as they will damage the pads on the sanding machine. The committee agreed time will be set aside to do this before any work begins on the floor.

Bob has received a quote from 'Matt Farrow Windows and Doors' regarding replacing the damaged fire-door and remaining side windows. As this was a very reasonable and competitive price the committee agreed to go ahead with this.

It had been noticed that a corrosive cleaning substance had leaked from the store cupboard marking the floor near the lobby and disabled toilet. This has been removed.

Wendy raised that the front door needs adjusting as there is a gap and is causing a draught. Bob to look into.

5)

Antony reminded the committee that there is a VH Market this coming Saturday (20/04/24) with several new stalls including a knife/implement sharpening service. All volunteers welcome to help out as usual.

Antony pointed out we are several chairs short. Capacity is 100 and we have 95. It was agreed that new chairs should be purchased.

6) Bookings

Wendy reported that bookings continue to remain strong. We have a new First Aid class for babies booked, along with numerous parties and gatherings also. The VH is booked for Polling Day for the local elections on the 2nd May.

Antony will be taking over bookings for the next 3 weeks whilst Wendy is away on holiday.

7) A.O.B

A reminder that the 'Picnic in the Park' event will be taking place again this summer. No other business discussed.

Date of the next meeting: Thursday 23rd May 2024.

Meeting concluded at 17:40.