

## North Wootton Village Hall Management Committee Meeting

Thursday 12<sup>th</sup> January 2023: 7:00pm

North Wootton Village Hall

- 1) Apologies: Neil, Sarah, Fiona, Bridget, Jim, Antony
- 2) The previous minutes from the meeting on 9/11/22 were approved and signed off by the chairman Dennis Blackmore.
- 3)

### **Matters Arising**

The new porch is almost ready to be used as the main entrance. Bob is sorting out the new locks and keys and will distribute to keyholders.

The wood to build one of the lockers at the rear of the hall has been obtained.

The grant for the new porch has been received and the money is in the account.

Dennis to send letter of thanks to Wayne Skipper who designed the new porch.

There will be a small opening ceremony for the new porch, probably at the Village Market on the 21<sup>st</sup> of January. Photos will be taken at the event to share with media outlets and the Borough Council.

There are two upcoming major projects for the hall – addressing issues with the roof and the flooring. The roof is the most pressing, so should be tackled first. The next step is to survey the roof fully – it was suggested that a cherry picker could be used instead of scaffolding.

### 4) **Updates from Sub-Committees.**

#### **Finance.**

Wendy shared the finances for the hall, including the year-end figures for 2022. The grant for the porch has been received, and the accounts are healthy.

Wendy reported that the accounts are now ready for auditing.

The insurance for the hall has increased in cost as the insured amount has been raised to £500,000. This is due to a revised calculation of rebuild costs for the hall.

### Maintenance

Storage Lockers – the wood for one has been obtained and it is now ready to be built.

Bob is going to try to obtain 2 quotes for carpeting in the porch. It was decided that coir or similar would be the best material to use.

We have received quotes for replacing the windows in the hall and glazing the door at the front of the hall. It was decided that frosted or obscure glass should be used in the front door.

The cheapest quote received required 50% deposit, with a total cost of around £3000. Bob proposed we proceed with this quote, Will seconded and the proposal was approved unanimously.

It was discussed that the Christmas lights on the outside of the hall would be best stored in some storage boxes. Colin said that he had some boxes of this sort and he will provide them to the hall.

### Events, Bookings and Future events

Upcoming events:

Feb 11 – Tree planting (11-2)

Mar 4 – Coriander and Lime afternoon tea

May 6 – Coronation event

Bookings remain very healthy, with lots of interest.

5)

### AOB

Bob mentioned that rental charges need to be kept under review. It was agreed to visit this matter again when the current energy contract expires.

Date of the next meeting: Thursday 16<sup>th</sup> February at 7pm

Meeting concluded at 20:15