

North Wootton Village Hall Management Committee

Meeting Thursday 21st October 2021 7pm

Apologies: Bridget.

- 1 Approval of minutes by Chairman of the AGM and regular meeting both held on Thursday 23rd September 2021.

2 Matters Arising

The Committee welcomed Kerry Taylor-Graystone to our meeting who has shown an interest in joining the team.

Will informed the committee that the delivery of the new notice board is imminent, hopefully by next week. It was proposed that the De-Fib will be installed at the same time as the notice board.

Rachel Curtis is to speak to Bob about the cabinet for the storage of the Parish Council records. It transpires that the one already delivered is not suitable as it is not fireproof.

Bob updated the committee on the water heater which is to be installed on the 12th November.

A leak in the toilets has been reported coming from the taps. Bob to investigate and report back at the next meeting.

New porch-Bob still awaiting feedback from Wayne Skipper. Update for next meeting.

The new cycle rack is to be fitted outside the hall, possibly at the maintenance day.

The exterior plug sockets have been fitted. Cables to be fitted and Bob to report back on progress for the next meeting.

3 Updates from Sub-Committees.

Finance

Wendy handed out copies of the latest financial figures. She explained our accounts are looking very healthy with over a £30,000 balance.

We took £409 at the recent bingo night which was very well attended with 67 people enjoying the evening. Cash prizes seem to be very popular, and we may continue to do this going forward.

The continued success of our events such as the Village Markets and Bingo evenings, along with regular and new hirers of the hall suggests that we are financially viable and in a very good position going forward.

Maintenance

Bob explained that there is an issue with one of the back windows of the hall being faulty and he has for the time being locked this permanently. The only option it seems is to have this replaced.

We will also be reviewing our requirements for the number of fire doors in the building.

A maintenance day has been booked for this coming Sunday (26/10/21).

Events

Antony reported that the previous Saturday's market was very successful and well attended. We took £320 and the market was consistently busy throughout the day.

The Indian Curry Night this coming Saturday (23/10/21) is, as always, a sellout.

The Christmas Fair is fully subscribed in terms of stalls, with 20 inside and 9 outside. We will be selling Christmas trees outside along with mince pies and mulled wine. In the kitchen, besides our usual rolls and hot drinks we will also be offering soup.

Ken Hill our sponsoring our advertising banners for the fair.

Antony said we have over £1000 of raffle prizes on offer. The fair will be open from 10am-4pm.

The Parish Council will be purchasing the Christmas tree for outside the hall, for which the committee offer our thanks.

Antony has suggested looking forward that it might be a good idea to get rid of some of the excess of chairs we currently have to free up some

space. Sarah to contact the Purfleet Trust to see if they are interested in taking them.

Bookings

Wendy reported a steady stream of bookings and even some taken for 2022.

The baby massage classes have extended their bookings.

The drop in coffee mornings are proving very popular and they have now booked 50 weeks in advance.

4 AOB

Will informed the committee that we have a new phone number for the hall (07521042244). Jason will update the contact details for this on the website. Doreen to update the 'Contact' magazine also.

Will/Antony will be organizing the making of our pallet Christmas trees and Sarah and Antony will be organizing the decoration and the 'trail questions' which will be going with these. The 'Christmas Tree Trail' will be held on the day of the fair.

Outdoor cupboards-It was suggested that we get somebody in to construct these. Wendy to ask Bridget if she can get a quote for these and update at the next meeting.

Sarah raised the issue that we cannot keep storing hirers equipment in our conference room as this is taking up valuable space. Committee to investigate whether we can help accommodate hirers in some way without impacting on our own storage areas. Several committee members have concerns that this should not become an expectation from other hirers, as we simply do not have the space to do this long term.

Antony has asked if we can bring packets to donate for the Christmas raffle to the next meeting.

5 Date of next meeting

It was agreed that the next VH Committee meeting will be held on Monday 29th November at 7:30pm. Any apologies please forward to Neil prior to the meeting.

Meeting concluded 20:15pm.