

North Wootton Village Hall Management Committee Meeting Minutes

Location: North Wootton Village Hall

Date: Thursday 15th July 2021

Attendees: Dennis Blackmore (Chairman) Neil Pearce (Secretary) Wendy Border (Finance/Bookings) Antony Lamb (Events) Sarah Simmonds, Will Border, Jason Harper, Bob Angell, Colin Smith.

Apologies: Bridget Nurse, Doreen Taylor, Barry Watkins, John Marshall-Grint

The meeting commenced with Dennis signing off the minutes from the previous meeting held on 17/06/21

Matters arising:

The storage area we proposed to build at the rear of the hall still needs completing and Bob explained that plans are in place to do this as soon as is possible. The De-Fib still needs to be fitted on the outside wall of the hall. Maintenance team to look into.

Wendy said we still have no definite confirmation of the coffee mornings proposed by the local church. John Marshall-Grint was looking into this but in his absence Wendy will follow up.

Wendy stated that our new cleaners have been doing a good job and we have had no complaints about their work thus far.

Will confirmed the new notice board has been ordered with a wait time of 6-8 weeks before it will be installed.

It was confirmed by Wendy that our Terms & Conditions have been updated.

Updates from Sub-Committees:

Finance:

Wendy handed out a copy of the accounts to all present. She explained that the figures show that financially we are in rude health despite paying out for the new notice board.

We have received the money back for the large sum that the Electricity supplier took from our account.

We had an unexpected payment from a local dance group of £72.00 who booked the hall at short notice.

We are still continuing to generate interest with bookings and enquiries about hiring the hall.

We have received a payment of £16.62 for having the telegraph pole on the village hall land.

Maintenance

Bob explained that we need to clean the outside of the building as it has become covered in cobwebs. A date of the 7th of August was agreed with committee members to help Bob.

We also need to hire a window cleaner for the hall. Sarah suggested a local man Daniel Rawlings and Wendy agreed to call to see if he can do this. We are looking to have it done every 6 weeks.

Wendy informed Bob that some of the toilet seats need tightening. Bob to complete this.

Sarah enquired as to whether the new cleaning cupboard can be attached to the wall for safety reasons. Bob to look into.

Events

Antony reminded the committee that we have a village market this coming Saturday (17th July). He also explained it is the third anniversary of holding the markets and consequently the local radio station will be doing a feature with Antony walking them around the stalls.

Banners for the forthcoming VJ Day celebration are expected to be delivered soon along with flyers for the event.

There is a provisional booking for the ever popular Indian Curry Night. This is for the 23rd October. Antony to confirm this date nearer the time.

Bob said there have been some complaints about the noise coming from the pizza van vendor's generator. Antony to speak to him to see if he can get this reduced.

Bookings

Wendy explained that we are still generating plenty of bookings from hirers and private functions. A line dancing group have enquired about using the hall along with the MS Society. Wendy to confirm if we can accommodate their requirements. The Baby massage group is proving very popular also.

AOB

We have agreed to store the Parish Council records in the hall and we are just awaiting a delivery of the filing cabinet.

Wendy explained the Yoga group organiser is often having to clean the floors and it was raised as to whether we can have a cleaning rota. Confirmation of whether this is possible at the next meeting.

Dennis explained we had received a handful of replies after the public consultation regarding the new proposed porch for the hall and these had all been in favour. Dennis also handed around to the committee members of two proposed drawings kindly done by architect Wayne Skipper. One of the drawings was favoured and after a show of hands it was unanimously agreed to go ahead with this. Three building quotes will be sought before putting in a planning application.

Bob will thank Wayne Skipper for completing the proposed drawings on behalf of the committee.

It was suggested by a member of the public at a recent village market as to whether we could have some cycle racks fitted outside the hall? All agreed this was a good idea and relatively cheap to do. The committee agreed to get some costings and report back for the next meeting.

It was with great sadness that Wendy informed the committee that former member Donna Leadley had passed away recently. This had come as a great shock and although she had some health issues it had still been unexpected. The committee were saddened to hear the news. Donna had only been on the committee for a short period but had given her time to help at events and functions and she will be fondly remembered.

In closing the meeting Dennis reminded everyone that our next meeting will be preceded by our AGM and that members of the general public will be welcome to attend.

Date of AGM August 26th at 7pm

Regular meeting to follow this at approx. 7.30pm

Meeting concluded at 8.20pm.