

North Wootton Village Hall Committee Meeting

Minutes

Location: North Wootton Village Hall

Date: Thursday 24th July 2019 Time: 19:00

Attendees: Dennis Blackmore-Chair, Neil Pearce-Secretary, Sarah Simmonds-Booking Clerk, Wendy Border-Finance, Antony Lamb-Events, Will Border, Colin Smith, Kier Hughes, Barry Watkins, Doreen Taylor

1. Apologies- Bridget Nurse, Donna Leadley, Bob Angell
2. Approval of minutes from previous meeting held on 20th June 2019
3. Matters arising- The Committee welcomed new member John Marshall-Grint.

Updates from Sub-Committees.

4. Finance

Wendy handed out the latest accounts. It was reported that £350 was taken for the recent wedding held at the hall.

WeightWatchers have now paid their account up to date and are now paying in monthly instalments.

Anglian Water (Wave) utility bill for the hall is disputed. It was agreed we need to take a meter reading and send to them so they can more accurately work out our bill.

Wendy reported that the village hall accounts are generally healthy, although there is still an outstanding bill owed by Justine Cotton. Wendy has sent out an invoice that has not been responded to and will send out another reminder.

Our electricity contract is up for renewal in March 2020. Wendy to investigate as to whether we can get a cheaper deal.

5. Maintenance

Further painting both inside and outside the hall has been completed. The committee thanked the maintenance team for all their hard work.

More gravel has been delivered and spread further enhancing the look of the frontal aspect of the hall. Three more tonnes are to be delivered shortly.

Another maintenance day (date TBC) is to be arranged for further painting of the outside of the hall.

6. Bookings

Sarah reported that bookings remain steady. Several new enquiries including a mother and toddlers group will hopefully lead to further regular bookings.

Sarah reminded the committee that the Macmillan Coffee morning is on the same day as the curry evening so we will have to check the hall is ready to set up for the evening event.

7. Events.

Friday 13th September we will host a Quiz Night with food being supplied via Wootton Fish Bar. Wendy Callow is willing to do the quiz if we require.

The tickets for the curry night are selling well as usual. All are advised to book early if they wish to come. There will be a bar for this event.

The next village market is the Saturday 17th August. Antony asked if any volunteers can help set up on the Friday evening beforehand.

The 'Pop up Gin Night' is scheduled for Friday 6th September.

AOB.

It was agreed by the committee to increase the range of our leaflet drops into part of South Wootton to increase interest in our events and for bookings for the hall.

It has been suggested that to increase parking spaces that we could move the pathway next to the hall. Wendy to enquire with Nurse Builders about the estimated costs of doing this.

Will to investigate with the Highways Dept as to whether we can replace and move the fence next to the public pathway to increase space also.

The Chairman asked if anyone who cannot attend the meetings if they could contact the Secretary with apologies please.

Date of the next meeting:

Thursday 22nd August 2019 at 7:30pm

The A.G.M will be held on Thursday 22nd August at 7pm. Chairman to make his annual report. All members of the public are welcome to attend.

Meeting concluded 20:30