

North Wootton Village Hall Management Committee

Meeting Minutes

Location: North Wootton Village Hall

Date: Thursday 13th September 2018

Time: 19:00

Attendees: Dennis Blackmore-Chair, Neil Pearce-Secretary, Wendy Border-Treasurer, Sarah Simmonds-Booking Clerk, Antony Lamb-Events Clerk, Bob Angell, Colin Smith, Will Border, Barry Watkins, Doreen Taylor.

1. Apologies-Bridget Nurse, Keir Hughes.
2. Approval of minutes from previous meeting on Thursday 16th August.
3. Matters arising.

Bridget to be contacted to confirm date of the gravel to be laid in front of the hall. Dennis to confirm with Bridget. Dorothy from the Parish Council has been contacted regarding the drain in the front of the hall. The drain is on the Highways list of jobs to be completed. Bob suggested digging out a soakaway to avoid the issue of water collecting here after heavy rain. All agreed this was a good idea.

It had been proposed to move the dog waste bin to the other side of the hall near the public footpath. This has been done.

A quiz night had been suggested in the previous meeting, Antony to arrange with Wendy Callow and to confirm at the next meeting.

4. Wren Grant.

Dennis showed the committee members the contract. It has been confirmed as being the full grant as applied for. Dennis to sign and return and also to arrange a meeting with the builders. A press release also to be arranged by Dennis.

Updates from Sub-Committees.

5. Finance

A copy of the latest up to date accounts was handed to the committee by Wendy. No major outstanding bills to be paid.

6. Maintenance

Bob reported that the new carpet had been laid in the conference room. This along with the completion of the redecoration of the room has made it a far more aesthetically pleasing place to sit in. Bob thanked all who have helped to bring this about.

7. Events

Antony reported that the upcoming Farmers Market had several different stalls and was expected to be well attended. The 'Pop up Curry' night scheduled for November has proven popular with all 50 tickets already sold. It is hoped there will be another such event in the new year. Wendy and Will are to run a bar with a temporary license on the evening.

Table Top sales are to recommence in October but all agreed they need to be better advertised through social media, flyers, the Parish newsletter and Your Local newspaper. Posters will also be placed in prominent places in the village. The first is scheduled for Sunday October 7th.

Antony asked whether we can sell trees at the Christmas Fair this year as the Rotary Club will not be doing them. Bob to look into a supplier and as to whether the Rotary Club can lend us their netting machine. Another temporary license for the Christmas Fair will be applied for as Antony is hoping there will be stalls selling Gins/Ciders.

8. Bookings

There have been several new bookings with an art exhibition in October and several Birthday parties alongside the regular bookings. Sarah unsure what has happened to the 1940's Dance Group? Several other enquiries from groups with Sarah to update at the next meeting.

AOB.

Dennis informed the committee that King's Lynn Website Designs are to take over our website free of charge. Pictures are required of all committee members for the site.

Dennis remarked that we need photographs of the hall before and after the refurbishment. Dennis to arrange and confirm.

There is still the need for at least a couple more committee members. It was suggested we advertise for these and also for any volunteers who wish to help out at future events.

Cleaning arrangements for the hall to be reviewed after the completion of the refurbishment. Update at the next meeting.

Date of the next meeting:

Thursday 11th October at 7pm.

Meeting concluded 20:05.