

North Wootton Village Hall Management Committee Meeting Minutes

Location: North Wootton Village Hall

Date: Thursday 12th July 2018

Time: 19:00

Attendees: Dennis Blackmore-Chair, Neil Pearce-Secretary, Sarah Simmonds-Booking Clerk, Antony Lamb-Events Clerk, Bob Angell, Keir Hughes, Colin Smith, Will Border, Barry Watkins, Doreen Taylor.

1. Apologies-Bridget Nurse, Wendy Border (joined the meeting later), Josie Roper.
2. Approval of Minutes from 14th June 2018. The minutes were agreed and signed by the Chairman.
3. Matters arising 14th June.

Dennis congratulated the Maintenance team on a fantastic job done on the previous Saturday regarding improvements made to both inside and outside the hall. The team managed to fix the boiler, replace the light fitting, complete outstanding electrical work and repair the leak in the ladies toilets. Some further painting work was done and Bob praised Kier for clearing the weeds outside in particularly hot conditions, but all did sterling work.

Bob said that three builders-Steve Pemberton, Mark Nurse and Smith's building contractors are working on quotes for the building work. Hendry's to quote for electrical work.

Dennis reported on an interim meeting that he chaired with the Maintenance team since the last committee meeting. We have until the end of July to submit quotes for the Wren grant, but Dennis to negotiate concerning any slight differences that may arise concerning improvement work that may deviate from the original grant application. Quotes to be submitted awaiting acceptance from Wren.

Dennis asked if there had been any quotes submitted for shingling the area in front of the hall. Bob said that Steve Pemberton would charge £600 to clear and shingle the area. Barry noted that the drain out the front needs to be repositioned before the shingle can be laid. The question was raised concerning who is responsible for the drain? Is it the Highways Dept? Kier to e-mail them to determine ownership and responsibility. Committee agreed unanimously to accept the quote from Steve Pemberton.

Dennis mentioned that we are two short in committee member numbers. Dennis to raise the issue at the upcoming AGM in August and enquire if anyone is interested in joining. We need social media skills in particular.

Updates from sub-committees.

Maintenance

It was agreed that all Maintenance matters were covered in Matters Arising.

Finance

Will reported on Wendy's behalf. Up to date accounts were handed out to all members. Will said that Weight watchers are up to date with payments. All outstanding expenditures are also up to date and all outstanding bills

paid.

Events

Antony reported that the Table Top sale made £69.05. All agreed that we need to keep plugging away with these which will hopefully grow in popularity as people begin to realise they will be regular events.

The Bingo evening took £230.00, although the expenditure of bingo tickets and prizes was to be taken out of this. It was noted that more people turned up than for the previous bingo evening. Again hopefully something that will grow in popularity as people realise it will be a regular event.

Antony reported the next Table Top will be on the 5th August and preparations for the Farmers Market on the 21st of July were going well.

Bookings

Sarah reported that bookings were fairly slow at the moment. Sarah also reported that the Mediumship evening was highly successful with over 70 people in attendance. Sue Hind (medium) gave half of the ticket sales to the Hall and with the money from refreshments £300.00 was made.

The Parish Council will be having their meetings back at the hall on the first Thursday of every month beginning on the 6th September.

Keep fit who hire on Tuesday evenings will not be renewing their booking slot due to a lack of numbers at their classes.

A.O.B

Dennis brought up the subject of the upcoming AGM and asked the committee of our expectations for this. Will explained that it should be a fairly informal meeting with the re-election of the current members proposed. Each sub-committee would give a brief report for the year. The general public are naturally invited to attend but not to vote. It was agreed to advertise the meeting two weeks prior to the 16th August.

A date was agreed for another maintenance day for the 17th August.

Colin stated that we need to advertise events better with more ads in the free papers etc. Doreen commented that it tended to be a bit hit and miss with what we submitted to go in the free papers and what they actually printed. Kier suggested leaflet drops to be expanded further afield.

Antony agreed to design flyers for future events.

Bob suggested we put out an 'A' board on the roadside near the hall a few days before events to drum up interest.

Date of next meeting

This will be the AGM on August 16th.

Meeting concluded at 20:15.